

BACK COVER
PAGE 4

FRONT COVER
PAGE 1

Folded Leaflet A4

Half Fold / 4 Printed Pages

Finished Size: 210 x 297mm
Flat Size: 420 x 297mm

Place your design within '**Artwork**' layer and delete '**Guide**' layer once finished. Leave pages blank where no print is required.
Failure to remove guide layer will result in template printing over artwork design.

Please ensure:

- Colour: CMYK (RGB will be converted)
- Fonts: Embedded or converted to outlines
- Image Resolution: 300dpi or higher
- Crop marks and 3mm bleed are included
- Accepted format: PDF (one file)



Finished Size - This is the finished size of the product once trimmed.



Safe Area - We recommend keeping text and images out of the grey area, remaining in white box.



3mm Bleed - Please extend your artwork into the bleed if you are using full colour or imagery in the background. Anything within this area will be removed once trimmed.



Crease - These lines will be creased to create folds. For best results do not place text across these lines.

INSIDE LEFT
PAGE 2

INSIDE RIGHT
PAGE 3

KEEP IMPORTANT TEXT AND IMAGES OUTSIDE OF THIS AREA

3MM BLEED (THIS AREA WILL BE REMOVED)